

Panaji, 23rd December, 2010 (Pausa 2, 1932)

SERIES I No. 39

OFFICIAL GAZETTE GOVERNMENT OF GOA

PUBLISHED BY AUTHORITY

NOTE

There is one Extraordinary issue to the Official Gazette, Series I No. 38 dated 16-12-2010 namely, Extraordinary dated 17-12-2010 from pages 1523 to 1524 regarding public services delivered to the citizens through CSCs/LSKs and SP- Not. No. 7-3-2008/ELEC(Part)/5860 from Department of Elections (Office of the Chief Electoral Officer).

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GOVERNMENT OF GOA

Department of Civil Supplies and Consumer Affairs

Addendum

DCS/EST/SSDG/2010-11/39

Read: (1) Notification No. DCS/EST/SSDG/2010-11/38 dated 10th December, 2010.

(2) Notification No. 10(33)/2010/DoIT/ /e-Services/Part File2/7311 dated 26-11-2010.

(3) Addendum No. 10(33)/2010/DOIT/ /e-Services/Part File/7311 dated 16-12-2010.

In pursuance to the Notification No. DCS/EST/SSDG/2010-11/38 dated 10th December, 2010 and as per the addendum issued by DoIT, the table in the para 2 may be read as below:—

| Sr. No. | Name of the Service | Service Charges (in Rs.) | Time frame for Document Delivery | List of Supporting Document |
|---------|---|--------------------------|----------------------------------|---|
| 1 | 2 | 3 | 5 | 6 |
| 1. | Receipt of Consumer Complaints & Processing of the same | 15/- | 30 days | Depends on the nature of a complaint. |
| 2(a) | Application of New Retail Kerosene License | 20/- | 15 days | a. Willingness of card holder. b. NOC from Panchayat/Municipality. c. House Tax Receipt. d. Payment of license fees. |
| 2(b) | Renewal of Retail Kerosene License | 20/- | 7 days | a. Verification Certificate from Legal Metrology. b. NOC from Fire & Emergency. c. Payment of renewal fees. |
| 3(a) | Application of New Hawker Kerosene License | 20/- | 15 days | a. NOC from Panchayat/Municipality. b. House Tax Receipt. c. Payment of license fees. |
| 3(b) | Renewal of Hawker Kerosene License | 20/- | 7 days | a. Verification Certificate from Legal Metrology. b. NOC from Fire & Emergency. c. Payment of renewal fees. |
| 4(a) | Application of Retail/ /Wholesale Foodstuff License | 20/- | 15 days | a. NOC from Panchayat/Municipality. b. House Tax Receipt. c. Payment of license fees. |
| 4(b) | Renewal of Retail/ /Wholesale Foodstuff License | 20/- | 15 days | a. Original License. b. Payment of renewal fees. |
| 5. | Application for issue of New ration card | 20/- | 15 days | a. Cancellation/Deletion Certificate. b. House Tax Receipt. c. NOC from House/Premises Owner. d. Payment of fees. |
| 6. | Application for issue of Separate ration card | 15/- | 3 days | a. Affidavit sworn by the applicant. b. Payment of fees. |
| 7. | Application for issue of Duplicate ration card | 15/- | 3 days | a. Affidavit sworn by the Head of the Family. b. Payment of fees. |
| 8. | Application for deletion of names from the ration card | 15/- | 3 days | a. Death Certificate/Marriage Certificate. b. Copy of Ration Card. c. NOC from Head of Family in case of minor. |
| 9. | Application for inclusion of name in the ration card | 15/- | 3 days | Birth Certificate/Marriage Certificate/Cancellation Certificate/Deed of adoption. |

The remaining para remains unchanged.

By order and in the name of the Governor of Goa.

Gurudas P. Pilarnekar, Director & ex officio Joint Secretary (Civil Supplies & Consumer Affairs).
Panaji, 17th December, 2010.



Department of Finance
Revenue & Control Division

Notification

CCT/e-Services/16-6/10-11/01/2286

Read: Government Notification No. 10(33)/2010/DOIT/e-Services/7311 dated 26-11-2010 issued by DOIT, Panaji-Goa.

In pursuance to para 5 of the Government Notification read hereinabove, I, Shri Vallabh K. Kamat, Commissioner of Commercial Taxes, hereby notify the below mentioned e-Services to be delivered to the public, through Common Service Centres (CSCs)/Lok Seva Kendras (LSKs) and State Portal (SP) with immediate effect.

The rates, timeline for various e-Services as approved are specified herebelow:—

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SERIES I No. 39

23RD DECEMBER, 2010

| Sr. No. | Name of the Service | Service Charge ** | Time frame for Document Delivery | List of Supporting Document |
|------------|---|----------------------|-------------------------------------|---|
| 1 | 2 | 3 | 4 | 5 |
| 1. | Submission of Application for Dealer Registration under VAT | Rs. 40/- | 7 days | * |
| 2. | Submission of Application for Dealer Registration under CST | Rs. 40/- | 7 days | * |
| 3. | Submission of Application for Dealer Registration under Entry Tax | Rs. 40/- | 7 days | * |
| 4. | Submission of Application for Dealer Registration under Entertainment Tax | Rs. 40/- | 7 days | * |
| 5. | Submission of Application for Dealer Registration under Luxury Tax | Rs. 40/- | 7 days | * |
| 6. | Submission of Application for Registration under TDS | Rs. 40/- | 7 days | * |
| 7. | Renewal of Registration under Entertainment Tax | Rs. 20/- | 7 days | Copies of challan for renewal fees, copy of Registration Certificate. |
| 8. | Renewal of Registration under VAT | Rs. 20/- | 7 days | —do— |
| 9. | Renewal of Registration under TDS | Rs. 20/- | 7 days | —do— |
| 10. | Renewal of Registration under Luxury Tax | Rs. 20/- | 7 days | Copies of challan for renewal fees, copy of Registration Certificate. Also declaration in Form Lux-1. |
| 11. | Payment of Entry Tax | Rs. NIL | Acknowledgment on the spot | — |
| 12. | Payment of Entertainment Tax | Rs. NIL | —do— | — |
| 13. | Payment of Luxury Tax | Rs. NIL | —do— | — |
| 14. | Payment of TDS | Rs. NIL | —do— | — |
| 15. | Filing of Returns for Entry Tax | Rs. 15/- | —do— | Copies of challans, Copies of declaration forms/statements, if any. |

| 1 | 2 | 3 | 4 | 5 |
|---|----------|-------------------------------|--|------|
| 16. Filing of Returns for Entertainment Tax | Rs. 15/- | Acknowledgment on the spot | Copies of challans, Copies of declaration forms/statements, if any. | |
| 17. Filing of Returns for Luxury Tax | Rs. 15/- | —do— | | —do— |

*Note: List of supporting documents.

REGISTRATION APPLICATION

- (i) Challan Copy/Bank Receipts for payment of Registration Fees.
- (ii) Authority letter incase other than the Proprietor/Partner of the Firm/Company/Association/
Corporation/Local Authority/Society/HUF/Club/etc.
- (iii) Board resolution authorising the person to sign on behalf.
- (iv) Copy of Leased Deed/Ownership proof relating to place of business.
- (v) Copies of Licenses/Permissions, wherever applicable.
- (vi) Copy of PAN Card.
- (vii) Details of Registration Certificate issued in other State, wherever applicable.
- (viii) Photograph of Applicant/Directors/Managing Director/Karta incase HUF/Partners.
- (ix) Copy of Registration Certificate issued by Registrar of Company's, incase of Company.
- (x) Copy of Partnership deed, incase of Partnership firm.
- (xi) Copy of Memorandum of Association incase of Company/Association of individual/or copy of the
byelaws incase of society.
- (xii) Details of Directors/Partners.
- (xiii) Copy of details of Bank Accounts.
- (xiv) Copy of Registration with DIM/Government of India, wherever applicable, incase of industries/
manufacturing units.

** The additional service charges of Rs. 5/- per copy/per page will be charged whenever total papers exceed ten at a time. Incase of bulky papers, the documents listed above, could be submitted through post. The application shall be disposed off within the prescribed time, subject to receipt of required documents listed above.

The notified services are to be availed on payment of service charges as indicated in column (3) against the respective e-services. The CSCs/LSKs/SP are hereby authorized to collect the said service charges, for delivery of respective service.

This notification comes into effect immediately.

Vallabh K. Kamat, Commissioner (Commercial Taxes).

Porvorim, 10th December, 2010.

Department of Forest

Order

4/3/2010/FOR/315

Sanction of the Government is hereby conveyed for revival of following posts in the Forest Department.

| Sr. No. | Designation & Pay Scale | No. of Posts | Budget Head of Account |
|---------|--|--------------|--|
| 1. | Dy. Range Forester Rs. 5,200-20,200+Grade Pay Rs. 2,400/- | 1 | 2046—Forestry & Wildlife, 01—Forestry, 101—Forest Conservation Development and Regeneration, 14—Rehabilitation of Degraded Forests Plantation area (P), 01—Salaries. |
| 2. | Round Forester Rs. 5,200-20,200+Grade Pay Rs. 1,900/- | 2 | 2551—Hill Areas, 01—Western Ghats, 800—Other Expenditure, 05—Forest Protection & Development (P), 01—Salaries. |
| 3. | Forest Guard Rs. 4,400-7,440+Grade Pay Rs. 1,400/- | 1 | 2551—Hill Areas, 01—Western Ghats, 800—Other Expenditure, 05—Forest Protection & Development (P), 01—Salaries. |
| 4. | Forest Guard Rs. 4,400-7,440+Grade Pay Rs. 1,400/- | 15 | 2046—Forestry & Wildlife, 01—Forestry, 001—Direction & Administration, 05—Forest Administration (N.P.), 01—Salaries. |

This issues with the approval of ARD vide their U. O. No. 1736/F dated 29-10-2010 and the concurrence of Finance Department vide their U. O. No. 1424553 dated 4-12-2010.

By order and in the name of the Governor of Goa.

Maria J. R. Pires, Under Secretary (Forests).

Porvorim, 14th December, 2010.

Notification

1/39/2010/FOR

Read:- Notification No. 10(33)/2010/DoIT/e-Services/Part file2/7311 dated 26-11-2010.

In pursuance of para 5, of the above Notification issued by Department of Information Technology, Government of Goa, it is hereby informed that the public services which are

mentioned below would be delivered to the citizens through Common Service Centres (CSCs)/Lok Seva Kendras (LSKs) and State Portal (SP), with immediate effect.

| Sr. No. | Name of the Service | Charges (In Rs.) | Time frame for Document Delivery | List of Supporting Document |
|---------|---|---|---|--|
| 1. | For transporting of felled material/forest produces | To be paid at the time of issuing of permit/licence | 10 days | i) Form 'C'. ii) Copy of the felling permission issued by Tree Officer. iii) List of logs (tree No. wise) iv) Application in Form 'B'. v) Affidavit in prescribed format. vi) Property documents, I & XIV Land index issued by Talathi/Mamlatdar of the concerned Survey No. Form 'D' issued by City Survey if the property is in City, NOC of PDA or other co-owners, Sale deed, Matriz, Deed Certificate, indemnity bond etc. vii) Survey plan issued by Director of Land Survey Department viii) List of the Trees showing Tree No., Species, GBH, Approx. Height. ix) Copy of previous year licence. x) Application in prescribed format. |
| 2. | For felling/cutting of trees | To be paid at the time of issuing of Permit/Licence | 2 days (if 2 or less no. of Trees) & 15 days (if more than 2 trees) | |
| 3. | Renewal of Saw Mill licence | To be paid at the time of issuing of permit/licence | 15 days | i) Copy of previous year licence. ii) Application in prescribed format. |

By order and in the name of the Governor of Goa.

Maria J. R. Pires, Under Secretary (Forests).

Porvorim, 17th December, 2010.



Department of Panchayati Raj & Community Development

Directorate of Panchayats

2008 vide Notification No. 17/142/DP-Acct/Grant of Fin/Asstt. Scheme dated 2nd February, 2009 which is published in the Official Gazette, Series I No. 46 dated 12-2-2009.

Notification

17/142/DP-ACCT/Grant of Fin/Asstt.
Scheme/10-11

Whereas the Government of Goa has notified the Goa (Grant of Financial Assistance to Economically Weaker Panchayats for Strengthening their Administration) Scheme,

And Whereas in terms of clause 3 of the above said Scheme it is necessary to notify the list of Weaker Panchayats eligible for grants from the Government under the above said Scheme and other Schemes of the State Government.

Now Therefore, after assessment of the income and expenditure of every Panchayat

in the manner provided in the above said Scheme, the Village Panchayats as listed in the Annexure appended hereto have been identified as Weaker Panchayats eligible for grants from the Government for the Year 2010-11. The quantum of grants that shall be sanctioned to the Weaker Panchayats under the above said Scheme or any other Scheme of the State Government shall be notified separately by the Director of Panchayats.

By order and in the name of the Governor of Goa.

Menino D'Souza, Director & ex officio Joint Secretary (Panchayats).

Panaji, 16th December, 2010.

List of Weaker Panchayats for the Year 2010-11

PONDA BLOCK

1. V. P. Durbhat
2. V. P. Querim
3. V. P. Verem-Vagurbem
4. V. P. Volvoi
5. V. P. Vadi-Telaulim
6. V. P. Bandora

TISWADI BLOCK

1. V. P. Batim
2. V. P. Azossim Mandur
3. V. P. St. Lourence Agassaim
4. V. P. St. Estevam
5. V. P. Siridao-Palem
6. V. P. Sao-Matias
7. V. P. Neura
8. V. P. Goltim-Navelim
9. V. P. Cumberjua
10. V. P. Chodan-Madel
11. V. P. Goa Velha (St. Andre)

BARDEZ BLOCK

1. V. P. Assagao
2. V. P. Assonora
3. V. P. Bastora
4. V. P. Camurlim
5. V. P. Moira
6. V. P. Nachinola
7. V. P. Nadora
8. V. P. Oxel
9. V. P. Pirna

10. V. P. Pomburpa Olaulim
11. V. P. Revora
12. V. P. Siolim-Sodiem
13. V. P. Ucassaim-Paliem-Punola
14. V. P. Aldona
15. V. P. Guirim
16. V. P. Verla Canca

BICHOLIM BLOCK

1. V. P. Adwalpale
2. V. P. Mencurem-Dumacem
3. V. P. Mulgao
4. V. P. Naroa
5. V. P. Ona Maulinguem
6. V. P. Salem

PERNEM BLOCK

1. V. P. Corgao
2. V. P. Morgim
3. V. P. Casnem-Amberem-Poroscodem
4. V. P. Dargalim
5. V. P. Ibrampur
6. V. P. Paliem
7. V. P. Parcem
8. V. P. Querim-Tiracol
9. V. P. Tamboxem-Mopa-Uguem
10. V. P. Tuem
11. V. P. Agarvado-Chopdem
12. V. P. Alorna
13. V. P. Cansarvornem
14. V. P. Chandel-Hasapur
15. V. P. Ozorim
16. V. P. Varconda-Nagzar

SATARI BLOCK

1. V. P. Bhironda
2. V. P. Cottorem
3. V. P. Dongurlim-Thane
4. V. P. Guleli
5. V. P. Mauxi
6. V. P. Morlem
7. V. P. Nagargao
8. V. P. Querim
9. V. P. Savordem

MORMUGAO BLOCK

—NIL—

SALCETE BLOCK

1. V. P. Ambelim
2. V. P. Dramapur-Sirlim
3. V. P. Guirdolim
4. V. P. Macasana

SALCETE BLOCK

5. V. P. Orlim
6. V. P. Paroda
7. V. P. Rachol
8. V. P. Rumdamol-Davorlim
9. V. P. Sarzora
10. V. P. Seraulim
11. V. P. Talaulim

QUEPEM BLOCK

1. V. P. Ambaulim
2. V. P. Assolda
3. V. P. Avedem-Cotombi-Chaifi
4. V. P. Bali-Adnem
5. V. P. Barcem
6. V. P. Cavorem-Pirla
7. V. P. Fatorpa-Quitol
8. V. P. Molcarnem

9. V. P. Morpila

10. V. P. Naquerim-Betul

SANGUEM BLOCK

1. V. P. Curdi
2. V. P. Netorli
3. V. P. Uguem

CANACONA BLOCK

1. V. P. Cola
2. V. P. Shristhal
3. V. P. Gaondongrem
4. V. P. Cotigao
5. V. P. Poinguinim

Total: 93 Panchayats

Department of Revenue

Notification

14/66/2010-RD

Read: Notification No.10(33)/2010/DoIT/e-Services/Part File/2/7311 dated 26-11-2010.

In pursuance of para 5, of the above Notification issued by the Department of Information Technology, Government of Goa, it is hereby informed that the public services which are mentioned below would be made available to the citizens through Common Service Centres (CSCs)/Lok Seva Kendras (LSKs) and State Portal (SP), with immediate effect.

It is therefore approved to levy the following Service charges if application filed through Lok Seva Kendras (LSKs)/Common Seva Centres (CSCs) for the services to be availed through “e-Services/State Portal, SSDG and e-Forms” project.

| Sr. No. | Name of the Service | List of Supporting Documents | Service charges of CSCs/LSKs & SP (in Rs.) | Time frame for Document Delivery |
|---------|---|---|--|---|
| 1 | 2 | 3 | 4 | 5 |
| 1. | Application for issue of Divergence Certificate | <ol style="list-style-type: none"> 1. An affidavit in support of divergence in the name 2. Documentary evidence wherein the divergence of name has occurred 3. Attested true copy of School Leaving Certificate/Birth Certificate/any other document 4. Attested true copy of Ration Card/Election Photo Card | 20/- | Within 03 days, subject to receipt of the required documents/reports. |

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| 1 | 2 | 3 | 4 | 5 |
|----|--|--|----------|--|
| 2. | Application for issue of Income Certificate | 1. Attested copy of Ration Card/ /Election Photo Card 2. Salary Certificate, if any, from the employer 3. An Affidavit containing full details of family members and their income from all sources 4. Income Tax return copy | 20/- | 1. Within 03 days for mediclaim subject to receipt of the required documents/reports. 2. Within 7 days for other purposes subject to the receipt of the required documents/reports. |
| 3. | Application for issue of Residence Certificate | 1. Attested true copy of Birth Certificate/School Leaving Certificate 2. Copy of Ration Card/ /Election Photo Card 3. Other document as proof of residence, any others 4. Affidavit where document at serial No. 3 is not produced | 20/- | Within 03 days, subject to receipt of the required documents/reports. |
| 4. | Application for issue of Caste Certificate | 1. Certificate from Samaj concerned 2. Attested copy of Parents Caste Certificate issued by the prescribed authority 3. Attested Xerox Copy of Ration Card/Election Photo Card 4. Affidavit in the prescribed Form 5. Birth Certificate of Parents if migrated from other State 6. Residential Certificate/any other supportive documents 7. Caste Certificate issued by the component authority from other State in case of migrant | 40/- | Within 15 days, subject to receipt of the required documents. |
| 5. | Application of Renewal of Arms Licence | 1. Original Arms Licence 2. Antecedent verification report from Police Station concerned | 20/- | Within 7 days, subject to receipt of original documents. |
| 6. | Application for issue of Domicile Certificate | 1. Residential Certificate from Mamlatdar 2. Copy to Ration Card/Election Photo Card 3. Copy of Birth Certificate/School Leaving Certificate 4. An affidavit to the effect that domicile has been renounced in case when the applicant is born outside Goa | 20/- | Within 03 days, subject to receipt of the required documents/reports. |
| 7. | Application for issue of Video Parlour Licence | 1. NOC from Land owner of the premises or Sale Deed of owner or ownership documents of the premises 2. Form I & XIV 3. Site Plan | Rs. 40/- | Within 21 days, subject to receipt of the required documents/reports. |

| 1 | 2 | 3 | 4 | 5 |
|-----|---|--|--|---|
| | | 4. Report from (a) Health Department (b) Electricity Department (c) Police Department (d) Municipality/Panchayat (e) NOC from Fire & Emergency Department | | |
| 8. | Application for renewal of Video Parlour Licence | 1. Copy of Previous Licence issued 2. NOC from Land owner of the premises or ownership documents of the premises 3. NOC from Police 4. Local inquiry report from the Mamlatdar of the Taluka 5. Inspection report from the Electricity Department | 20/- | Within 7 days, subject to receipt of the required documents/reports. |
| 9. | Application for issue of Sound Permission | 1. Wedding Card/Invitation Card (Programme Card) 2. NOC from owner of premises, ownership documents if the applicant is not owner 3. Police Report | 20/- | Within one day subject to receipt of the required documents/reports. |
| 10. | Application for assistance from Calamity Relief Fund | 1. Form No. I & XIV of the property 2. House Tax receipt in case loss to dwelling house 3. Identity proof of the Applicant 4. Documents in support of damage such as (a) Calamity Photograph (b) Fire Report/Agricultural Department Report/Fisheries Department Report (c) Xerox Copy of Bank Pass Book | 20/- If documents are more than four then Rs. 40/- | Within 7 days on verification of application subject to receipt of the required documents/reports. |
| 11. | Application for issue of Matriz Certificate (A Stamp Paper of Rs. 20/- to be produced with the authority issuing Matriz Certificate) | — | 15/- | Within 3 days subject to the receipt of Stamp Paper. |
| 12. | Application for issue of Form I & XIV | — | 15/- per form | Within 1 day. |
| 13. | Application for issue of copies of Form 'D'/Form 'B' | — | 15/- per form | Within 1 day. |

The Departmental processing fees will be charged separately as fixed by Government from time to time, for above services.

- (a) The application for services at Sr. No. 13 shall be processed by the Department of Settlement and Land Records.
- (b) The applications for services at Sr. Nos. 1, 2, 3, 10, 11 and 12 shall be processed by the office of respective Mamlatdar.
- (c) The applications for services at Sr. No. 4 shall be processed by the office of respective Dy. Collector.
- (d) The application at Sr. Nos. 5, 6, 7 and 8 shall be processed by the office of respective District Collector.
- (e) The application at Sr. No. 9 shall be processed by the office of respective Dy. Collector or Collector as per Jurisdiction.

All the supporting documents as issued by the Competent Authorities should be furnished. In case additional documents other than those mentioned in Column No. 3 hereinabove are submitted in support of the case and the number of documents exceeds more than 4 then the Service charges payable to Common Service Centres (CSCs)/Lok Seva Kendras (LSKs) will be Rs. 40/-.

By order and in the name of the Governor of Goa.

Pandharinath N. Naik, Under Secretary (Revenue-I).

Porvorim, 17th December, 2010.



Department of Social Welfare

Directorate of Social Welfare

Notification

13-210-2000-ADMN/Part/6263

Read: Notification No.10(33)/2010/DOIT/e-Services/Part File2/7311 dated 26-11-2010.

In pursuance of para 5, of the above Notification issued by Department of Information Technology, Government of Goa, it is hereby informed that the public services which are mentioned below would be delivered to the Citizens through Common Service Centres (CSCs)/Lok Seva Kendras (LSKs) and State Portal (SP), with immediate effect.

It is therefore approved to levy the following service charges if application is filled through Lok Seva Kendras (LSKs) for the services to be availed through “e-Services/State Portal, SSDG and e-Forms” project.

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23RD DECEMBER, 2010

| Sr. No. | Name of the Service | Service charges (in Rs.) | Time frame for acceptance of the Document | List of Supporting Document |
|------------|---|-----------------------------|---|--|
| 1 | 2 | 3 | 5 | 6 |
| 1. | Application for meritorious scholar- ship to SC/OBC students | 20/- | 7 days | 1. Caste Certificate. 2. Marksheets/Report card. 3. Income Certificate. 4. ECS Mandate form. |
| 2. | Application for post metric scholarship for SC/OBC students | 40/- | 7 days | 1. Caste Certificate. 2. Income Certificate. 3. Marksheets/Report card. 4. School Fee receipt. 5. ECS Mandate form. |
| 3. | Application for book Bank scheme to SC/ OBC students (for a group of 3 students) | 40/- | 7 days | 1. Caste Certificates of group of 3 students. 2. Marksheets/Report card of group of 3 students. 3. Income Certificates of group of 3 students. 4. ECS Mandate form of group of 3 students. |
| 4. | Application for up- gradation of Merit for SC (for a group of 10 students) | 40/- | 7 days | 1. Caste Certificates of group of 10 students. 2. Income Certificates of group of 10 students. 3. Marksheets/Report card of group of 10 students. |
| 5. | Application for Kanya Dhan for SC | 20/- | 7 days | 1. Caste Certificate. 2. Income Certificate. 3. Marksheets/Report card. 4. ECS Mandate form. |
| 6. | Application for sti- pend to the disabled students | 40/- | 7 days | 1. Disability Certificate. 2. Income Certificate. 3. Copy of Identity card issued by DSW. 4. Report card/Marksheets. 5. ECS Mandate form. |
| 7. | Application for schol- arship to disabled student from Std IX onwards | 40/- | 7 days | 1. Disability Certificate. 2. Income Certificate. 3. Copy of Identity card issued by DSW. 4. Report card/Marksheets. 5. ECS Mandate form. |
| 8. | Application for Pre- Metric Scholarship to the children for those engaged in unclean occupation | 20/- | 7 days | 1. Occupation Certificate of Parents from the employer. 2. Marksheets/Report card. 3. ECS Mandate form. |

All the documents furnished should be issued by the Competent Authority. The details of the concerned Scheme can be seen in the respective Government Notification.

In case any additional document is submitted through Lok Seva Kendra and the number of documents are more than 4, the service charges paid to Lok Seva Kendra will be Rs. 40/-.

By order and in the name of the Governor of Goa.

N. B. Narvekar, Director (Social Welfare).

Panaji, 14th December, 2010.

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